

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-54**

TITLE: APPOINTMENT OF ALTERNATE BOROUGH ENGINEER: NEGLIA GROUP LLC

WHEREAS, the Borough of Englewood Cliffs desires to retain an alternate Borough Engineer for 2026 and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (i) as a professional service; and

WHEREAS, Neglia Engineering of Lyndhurst, NJ has submitted a proposal in response to the Borough's Request for Proposals" ("RFP") indicating they will provide the services as an alternate Borough Engineer not to exceed the annual sum of \$20,000.00 for general engineering at the rates set forth within Attachment 1 to its PSA, for the period between January 1, 2026 and December 31, 2026; and

WHEREAS, the Borough has reviewed the credentials of Neglia Engineering and has previously found that this firm has the requisite professional expertise and experience to assist the Borough as its Engineer; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the temporary budget for payment of the pro-rated amount of the contract through the period of the temporary budget and will certify at that time of any amendment to the temporary budget or the adoption of the final budget that the funds will be available before any services or payment is authorized beyond the temporary budget.; and

WHEREAS, the exact line-item appropriation is Engineering Services: 6-01-20-165-200

IT IS HEREBY RESOLVED that Neglia Engineering is hereby retained as an alternate Engineer for the Borough of Englewood Cliffs, under the terms described in a Professional Service Agreement based upon the above proposed annual fee and response to the Borough's RFP, which response is incorporated in this resolution as if set forth fully herein, and

IT IS FURTHER RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION


I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz			✓	✓		
Liang	✓		✓	✓		
Patel		✓	✓	✓		
Kapsaskis			✓	✓		
Lee			✓	✓		
Koutroubas			✓			
Mayor Park						



Mark Park

Mayor



Beauty Nadim, RMC/CMR

Municipal Clerk

ATTACHMENT 1

Current Schedule of Municipal Hourly Billing Rates - 2026

Neglia Engineering Associates will provide proposals for definite feasibility, review, design and construction management assignments as requested by the Borough. The following rates would serve as the man hour multiplier that would serve as a component of proposal scope, schedule and fee. Design and Construction Management proposals are typically fixed fee not to exceed or lump sum – which are inclusive of the man-hours and meeting times needed to complete a project. We look to our work ethic to hold our budgets and deadlines.

Title	Hourly Billing Rate
PRINCIPAL	\$247
SENIOR ENGINEER/SENIOR MANAGER/SR. PROF. PLANNER	\$235
PROFESSIONAL ENGINEER/PROJECT MANAGER	\$225
SENIOR DESIGN ENGINEER	\$220
DESIGN ENGINEER/ENVIRONMENTAL SCIENTIST	\$205
ENGINEER ASSISTANT	\$135
PROFESSIONAL PLANNER	\$235
PROFESSIONAL LANDSCAPE ARCHITECT	\$215
LANDSCAPE DESIGN	\$175
COMPUTER AIDED DESIGNER	\$173
CONSTRUCTION MANAGER	\$205
TECHNICAL OBSERVER	\$175
CONSTRUCTION DIRECTOR	\$225
PROFESSIONAL SURVEYOR/PROJECT MANAGER	\$225
SURVEY PROJECT MANAGER	\$205
3 MAN SURVEY CREW	\$330
2 MAN SURVEY CREW	\$280
1 MAN SURVEY CREW (GPS AND EQUIPMENT)	\$245
CERTIFIED WETLAND DELINEATOR	\$235
LICENSED COLLECTION SYSTEM OPERATOR	\$225

DRONE PILOT AND VISUAL OBSERVER	\$295
DRONE EDITOR	\$205
GIS MANAGER	\$220
GIS SPECIALIST	\$200
GIS TECHNICIAN	\$135

REIMBURSABLE EXPENSES

PAPER PRINTS	\$5.25/sheet
MYLARS	\$38.50/sheet
COLOR PRINTS	\$88.00/sheet
PHOTOCOPIES (Black & White)	\$.37/page
PHOTOCOPIES (Color)	\$.55/page
MILEAGE	\$.70/mile
SUB-CONSULTANTS	10% Administrative Fee

Notes:

1. Expert testimony for deposition or trial is billed at 1 1/2 standard billing rate.
2. Labor billings include miscellaneous direct costs such as telephone calls, faxes, copying and postage. No charges are levied for use of computers, plotters, or CAD systems.
3. After hour and Holiday Call Outs
 - a. 7:00 pm to 5:00 pm – 1.5 times the hourly rate and a 4-hour minimum
 - b. Holidays – 2 times the hourly rate and a 4-hour minimum.

Rates Effective January 01, 2026